

**UNITED STATES DISTRICT COURT**

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**DISTRICT OF VERMONT**

**Federal Building**

**RICHARD PAUL WASKO**  
CLERK

**BURLINGTON, VERMONT 05402-0945**

" P.O. BOX 945  
BURLINGTON 05402-0945  
(802) 951-6301

" P.O. BOX 998  
BRATTLEBORO 05302-0998  
(802) 254-0250

" P.O. BOX 607  
RUTLAND 05702-0607  
(802) 773-0245

April 1, 2003

**NOTICE TO CONTRACT COURT REPORTERS  
REGARDING OFFICIAL TRANSCRIPTS**

Pursuant to 28 United States Code § 753, contract court reporters are required to provide to the district clerk a *certified* copy of any transcript produced at the request of any party to a proceeding or a judge of the court. This copy should be properly attested and signed by the individual responsible for transcription of the reporter's notes.

For transcripts involving Criminal Justice Act (CJA) proceedings, the *original* transcript should be filed with the clerk of court along with one "court" copy. The original transcript will be filed in the case or proceeding it pertains to and will become part of the official court record. The "court" copy of the transcript will be provided to defense counsel of record. In multi-defendant proceedings involving more than one *CJA appointed attorney*, the Clerk's Office will be responsible for providing additional transcript copies to other defense counsel. Lastly, contract reporters will be paid the appropriate transcript rate set by the Judicial Conference of the United States (currently \$3.30 per page for non-expedited transcripts).

**RICHARD PAUL WASKO**  
Clerk of Court